

Panaji, 5th September, 2019 (Bhadra 14, 1941)

SERIES I No. 23

OFFICIAL GAZETTE



GOVERNMENT OF GOA

PUBLISHED BY AUTHORITY

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GOVERNMENT OF GOADepartment of Civil Supplies and
Consumer Affairs**Notification**

DCS/ENF/NFSA-SFC/2019-20

**GOA FOOD SECURITY (COMMISSION)
RULES, 2019**

Whereas, the draft rules, namely, the Goa Food Security (Commission) Rules, 2019 which the Government of Goa proposed to make in exercise of the powers conferred by clauses (f) and (g) of sub-section (2) of section 40 of the National Food Security Act, 2013 (Central Act No. 20 of 2013) were pre-published as required by sub-section (1) of section 40 of the said Act, vide the Government Notification

No. DCS/ENF/NFSA-SFC/2019-20/39 dated 28th May, 2019, of the Department of Civil Supplies & Consumer Affairs in the Official Gazette, Series I No. 9, dated 30th May, 2019, inviting objections and suggestions from all persons likely to be affected thereby before the expiry of a period of 30 days from the date of publication of the said Notification in the Official Gazette.

And whereas, the said Official Gazette was made available to the public on 30th May, 2019.

And whereas, no objections or suggestions have been received from the public on the said draft Rules by the Government within the stipulated period.

Now, therefore, in exercise of the powers conferred by sub-section (1) read with clauses (f) and (g) of sub-section (2) of section

40 of the National Food Security Act, 2013 (Central Act No. 20 of 2013), the Government of Goa hereby makes the following rules, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Goa Food Security (Commission) Rules, 2019.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. *Definitions.*— (1) In these rules, unless the context otherwise requires,—

- (a) “Act” means the National Food Security Act, 2013 (Central Act 20 of 2013);
- (b) “Chairperson” means the Chairperson of the Commission;
- (c) “Commission” means the Goa Food Security Commission constituted under section 16 of the Act;
- (d) “Government” means the Government of Goa;
- (e) “member” means a member of the Commission;
- (f) “member-secretary” means a member-secretary of the Commission;
- (g) “Official Gazette” means the Official Gazette of the Government;
- (h) “State” means the State of Goa.

(2) Words and expressions used and not defined in these rules but defined in the Act shall have the meanings respectively assigned to them in the Act.

3. *Place of sitting and other matters relating to the Commission.*— (1) The Office of the Commission shall be located in the premises provided by the Government.

(2) The working days and the office hours of the Commission shall be same as that of the other offices of the Government.

(3) The Official seal and the emblem of the Commission shall be such as the Government may specify.

4. *Salary and allowances of the Chairperson and Member of the Commission.*— (1) The

salary and allowances of the Chairperson and Members shall be defrayed out of the consolidated fund of the Government.

(2) The Chairperson shall receive the salary of Rs. 25,000/- per month, if appointed on whole time basis and Rs. 2,000/- per day of sitting, if appointed on part time basis.

(3) Members shall receive remuneration Rs. 15,000/- per month, if appointed on whole time basis and Rs. 1,500/- per sitting, if appointed on part time basis which shall be inclusive of conveyance allowance.

(4) The Chairperson shall receive a telephone allowance of Rs. 1,000/- per month and members shall receive telephone allowance of Rs. 800/- per month, if appointed on whole time basis.

(5) The Chairperson shall be eligible for such travelling allowance and daily allowance on Official tour as admissible to Grade-I Officer of the Government.

5. *Meetings.*— (1) The Commission shall ordinarily meet for the transaction of business as per the requirement of work on the direction of the Chairperson, upon a written requisition of not less than 1/3rd members and on a date not later than 15 days after the receipt of such requisition, the Chairperson shall call an extraordinary meeting,—

- (i) The exact date, hour, place of such meeting shall be decided by the Chairperson.
- (ii) The Quorum for the meeting shall be not less than four members.

(2) The Chairperson if appointed on part time basis shall hold the meeting as per the requirement of the work, however, at least one meeting shall be held in six months and maximum number of meetings in a month shall be limited to four.

6. *Notice for calling a meeting.*— (1) All members of the Commission shall be given thirty days notice of an ordinary meeting and ten days notice of extraordinary meeting.

Every notice shall be pasted at the office of the Commission. Such notice shall specify the date, the time and the place of the meeting and state whether the meeting is for general business or for any special business. If the meeting is for special business, the nature of such business shall also be mentioned in the notice.

(2) The Member Secretary shall send to all members a copy of the agenda and explanatory notes thereon ten days before the date fixed for an ordinary meeting.

7. *Motions for insertion in agenda.*— Any member may send a motion to be included in the agenda for an ordinary meeting so as to reach the Member Secretary twenty clear days before the date fixed for the meeting. The Member Secretary shall take orders of the Chairperson for inclusion of such motion in the agenda and where any motion is disallowed the reasons for doing so shall also be communicated along with the agenda to the member who sent the motion, provided that the Chairperson may, for reasons to be recorded in writing, accept any motion received, after the expiry of the aforesaid period.

8. *Attendance at Meeting.*— At each meeting an attendance register shall be placed in the meeting room and every member present shall sign against his name in the register.

9. *Business to be transacted at meetings.*— At an ordinary or extraordinary meeting, no business or proposition other than that specified in the agenda shall be taken up:

Provided that the Chairperson may permit any business or proposition to be discussed which is of an urgent nature and which could not reasonably be entered in the notice in an ordinary meeting but not in extraordinary meeting.

10. *Adjournment of meeting.*— (1) The Chairperson may at any time for reasons to be recorded in writing, adjourn the meeting to any future day or to any hour of the same day.

(2) Usually a meeting which is adjourned for want of quorum shall be started after an hour on the same day.

(3) When a meeting has been adjourned to a future day, the Chairperson may change such day to any other day, and shall send a written notice of the change to each member.

(4) At an adjourned meeting, the undisposed business of the adjourned meeting shall, unless the Chairperson otherwise directs, take precedence over new business.

11. *Minutes of meetings.*— Minutes of the proceedings of each meeting of the Commission shall be recorded in a book provided for the purpose. The names of the members who are present at the meeting and the names of the members voting for or against any motion shall be recorded in such book. This book shall be signed by the Chairperson at the next meeting after the minutes are confirmed and shall at all reasonable times be open for inspection by any member of the Commission. Copies of the minutes shall be supplied to every member of the Commission within thirty days from the date of the meeting.

12. *Circulation of written proposition.*— Whenever it appears necessary to the Chairperson to convene a meeting, he may, instead of convening a meeting, circulate a written proposition with the reasons of such propositions for the observations and votes of the members of the Commission.

13. *Method of appointment of staff of Commission.*— The Government may provide the administrative and technical staff to the Commission by transfer or on deputation of the staff from Government Departments.

By order and in the name of the
Governor of Goa.

Sandhya Kamat, Director & ex officio Joint
Secretary (Civil Supplies & Consumer Affairs).

Panaji, 29th August, 2019.

Department of Information Technology

Notification

4(88)/2017-18/DoIT/Notification-ESDM Park/
/791

Read: Proclamation No. 4(88)/2017-18/DoIT/
/Notification-ESDM Park/786 dated
10-08-2018, published in the Official
Gazette, Series I, No. 23 dated 06th
September, 2018.

Whereas, vide Proclamation No. 4(88)/2017-18/DoIT/Notification-ESDM Park/786 dated 10-08-2018, published in the Official Gazette, Series I, No. 23 dated 06-09-2018 and local newspaper (1) "Tarun Bharat" and (2) "The Navhind Times" both dated 11-09-2018, (hereinafter referred to as the "said Proclamation") the Government of Goa had published its proposal to declare certain earmarked area as specified in the Schedule to the said Proclamation (hereinafter referred to as the "said area"), to be notified area and to declare that the provisions of any law relating to local authorities providing for control or erection of buildings, levy and collection of taxes, fees and other dues to the local authorities, which are in force in the said area shall cease to apply thereof and that the Village Panchayat, which were receiving house tax, fees, dues, etc. from the occupants of the said area, under their respective laws, shall be compensated by the Government to the extent of the last financial year's collection of taxes for such period as may be determined by the Government which shall not be less than five years, in terms of clauses (a) and (c) respectively of sub-section (1) of section 38 of the Goa Information Technology Development Act, 2007 (Goa Act 10 of 2007) (hereinafter called "the said Act");

And whereas, the Government of Goa vide said Proclamation also proposed to appoint the Goa Information Technology Development Corporation (hereinafter called the "said Corporation"), for the purpose of the assessment and recovery of any taxes as per the provisions of law in force and authorize the said Corporation for the purpose of exercising all the powers, such as, control or erection of building, levy and collection of taxes, fees and other dues in respect of local

authorities which are in force in the said area, in terms of clauses (b) and (d) of sub-section (1) of section 38 of the said Act and that house tax, other taxes, fees and all other types of dues so collected by the said Corporation in respect of said area shall be deposited with the Government immediately by the said Corporation after such collection under Budget Head, namely:-

0852— Industries;

07— Telecommunication & Elec. Industries;

800— Other Receipts;

02— Collection of taxes from Integrated Information Technology Township/Information Technology Parks, Information Technology (IT) Companies, Information Technology Enabled Services (ITeS), Startup, Electronic Manufacturing Cluster (EMC), Industry 4.0.

(hereinafter collectively called as the "said proposals");

And whereas, in pursuance of sub-section (2) of section 38 of the said Act, the Government of Goa, vide said Proclamation, had invited all persons who entertain any objections to the said proposals to submit the same in writing with reasons therefor to the Director of Information Technology, Government of Goa, Panaji-Goa within two months from the date of publication of the said Proclamation in the Official Gazette.

And whereas, the said Official Gazette was made available to the public on 06-09-2018.

And whereas, 02 (two) objections have been received by the Director of Information Technology on the said proposals within the said period of two months. The objections were examined by the Department of Information Technology and the same were rejected due to lack of documents confirming title/ownership on the said area.

Now, therefore, in exercise of the powers conferred by clauses (a), (b), (c) and (d) of sub-section (1) of section 38 of the said Act, the Government of Goa is hereby pleased to declare the earmarked area as specified in the Schedule to the said Proclamation and

specified in the schedule hereto to be notified area and also declare that the provisions of any law relating to local authorities providing for control or erection of buildings, levy and collection of taxes, fees and other dues to the local authorities which are in force in the said area shall cease to apply thereof and that the Village Panchayat, which were receiving house tax, fees, dues etc. from the occupants of the said area under their respective laws shall be compensated by the Government to the extent of the last financial year's collection of taxes, for a period of five years, and further appoints the Goa Information Technology Development Corporation and authorises the said Corporation for the purpose of exercising all the powers, such as, control or erection of building, levy and collection of taxes, fees and other dues in respect of local authorities which are in force in the said area and also further directs that the house tax, other taxes, fees and all other types of dues so collected by the said Corporation in respect of said area shall be deposited with the Government immediately by the said Corporation after such collection under the Budget Head, namely:—

0852—Industries;

07—Telecommunication & Elec. Industries;

800—Other Receipts;

02—Collection of taxes from Integrated Information Technology Township/Information Technology Parks, Information Technology (IT) Companies, Information Technology Enabled Services (ITeS), Startup, Electronic Manufacturing Cluster (EMC), Industry 4.0.

SCHEDULE

Electronic Manufacturing Cluster (EMC)

- (a) Area – 5,97,125 sq. mtrs.
 (b) Village – Tuem
 (c) Taluka – Pernem
 (d) Survey Nos.— 81/0, 82/0, 84/0, 85/0, 98/0, 99/0, 100/0, 101/0, 102/0, 103/0 and 104/0.
 (e) Boundaries – North: Survey Number 80 and Village Boundary Pernem.
 South: Survey Number 106, 107, 108, 110 and 111.
 East: Village boundary of Vimorna and Survey Number 105.
 West: Survey Number 78, 86, 96, 97 and 113.

By order and in the name of the Governor of Goa.

Derrick Pereira Neto, Director & ex officio Joint Secretary (IT).

Panaji, 27th August, 2019.

Department of Printing and Stationery

Government Printing Press

Order

3/164/2019-DPS/684

In supersession of all the previous orders for creation/revival/redesignation/upgradation of the various posts, Government is pleased to indicate the final sanctioned staff strength of the Department of Printing and Stationery, Panaji as under for the next five years:—

Sr. No.	Designation of the post	Pay scale	Sanctioned Strength
A	B	C	D
Non Ministerial (Non Lapsable) posts			
1.	Director (P&S)	Level—11(15600-39100+GP 6600)	1
2.	Dy. Director (Admn.)	Level—10(15600-39100+GP 5400)	1
3.	Dy. Director (Tech.)	Level—7(9300-34800+GP 4600)	1
4.	Assistant Accounts Officer	Level—7(9300-34800+GP 4600)	1
5.	Accountant	Level—6(9300-34800+GP 4200)	1

Ministerial (Lapsable) posts

6. Office Superintendent	Level—7(9300-34800+GP 4600)	1
7. Head Clerk	Level—6(9300-34800+GP 4200)	2
8. UDC	Level—4(5200-20200+GP 2400)	8
9. Stenographer	Level—4(5200-20200+GP 2400)	2
10. Storekeeper	Level—4(5200-20200+GP 2400)	4
11. Asstt. Storekeeper	Level—2(5200-20200+GP 1900)	1
12. LDC	Level—2(5200-20200+GP 1900)	7
13. Data Entry Operator	Level—2(5200-20200+GP 1900)	3
14. Caretaker	Level—4(5200-20200+GP 2400)	1
15. Timekeeper	Level—2(5200-20200+GP 1900)	1
16. Driver	Level—2(5200-20200+GP 1900)	3
17. Overseer (Composing)	Level—6(9300-34800+GP 4200)	1
18. Composing Analyst	Level—6(9300-34800+GP 4200)	1
19. Desk Top Publishing Operator	Level—5(5200-20200+GP 2800)	6
20. Image Editor	Level—5(5200-20200+GP 2800)	1
21. Scan Specialist	Level—4(5200-20200+GP 2400)	1
22. Web Page Designer	Level—6(9300-34800+GP 4200)	1
23. Data Convertor	Level—5(5200-20200+GP 2800)	1
24. Graphic Designer	Level—6(9300-34800+GP 4200)	1
25. Typesetter	Level—4(5200-20200+GP 2400)	8
26. Compositor Gr. I	Level—4(5200-20200+GP 2400)	2
27. Compositor Gr. II	Level—2(5200-20200+GP 1900)	3
28. Overseer (Printing)	Level—6(9300-34800+GP 4200)	1
29. Foreman Printing	Level—5(5200-20200+GP 2800)	1
30. Offset Machineman	Level—5(5200-20200+GP 2800)	9
31. Offset Machine Assistant	Level—4(5200-20200+GP 2400)	9
32. Machineman	Level—4(5200-20200+GP 2400)	10
33. Overseer (Binding)	Level—6(9300-34800+GP 4200)	1
34. Foreman (Binding)	Level—5(5200-20200+GP 2800)	2
35. Binder	Level—2(5200-20200+GP 1900)	34
		(24 posts to be redesignated as Binder Grade-II with the pay scale of Rs. 5200-20200+ GP 1900 and the remaining 10 posts to be upgraded as Binder Grade-I with the pay scale of Rs. 5200-20200+ GP 2400)
36. Artist Retoucher-cum-Compose-Matter-Paster	Level—6(9300-34800+GP 4200)	1
37. Chemical Engraver	Level—6(9300-34800+GP 4200)	1
38. Asstt. Artist Retoucher-cum-Compose-Matter-Paster	Level—5(5200-20200+GP 2800)	1
39. Half Tone Etcher	Level—4(5200-20200+GP 2400)	1
40. Block Fitter	Level- 2 (5200-20200+GP 1900)	1
41. Offset Plate Maker	Level- 4 (5200-20200+GP 2400)	1
42. Asstt. Offset Plate Maker	Level- 2 (5200-20200+GP 1900)	1
43. Graining Machine Operator	Level- 2 (5200-20200+GP 1900)	1
44. Overseer (Maintenance)	Level- 6 (9300-34800+GP 4200)	1

45. Foreman (Mechanical)	Level- 5 (5200-20200+GP 2800)	1
46. Mechanic	Level- 4 (5200-20200+GP 2400)	1
47. Asstt. Mechanic	Level- 2 (5200-20200+GP 1900)	2
48. Electrician	Level- 4 (5200-20200+GP 2400)	1
49. Asstt. Electrician	Level- 2 (5200-20200+GP 1900)	1
50. Carpenter	Level- 2 (5200-20200+GP 1900)	1
51. Head Reader	Level- 6 (9300-34800+GP 4200)	1
52. Reader Gr. I	Level- 5 (5200-20200+GP 2800)	2
53. Reader Gr. II	Level- 4 (5200-20200+GP 2400)	10
54. Multi Tasking Staff	Level- 1 (5200-20200+GP 1800)	33
Total		193

As per the recommendation and approval of the High Level Empowered Committee (H.L.E.C.), the following posts shall stand abolished, upon superannuation/retirement or upon the post falling vacant (for whatever reasons).

Sr. No.	Designation of the post (Ministerial (Lapsable) posts)	Name of the Official holding the post	Remarks
1.	Graining Machine Operator	Shri Antonio R. Abranches	Post to be abolished on vacancy of the post
2.	Carpenter	Shri Sudan Kerkar	Post to be abolished on vacancy of the post
3.	Caretaker	Shri Muddappa Gorawar	Post to be abolished on vacancy of the post
4.	Timekeeper	Shri Narahari Mandrekar	Post to be abolished on vacancy of the post
5.	Composing Analyst	Post vacant	Post to be abolished
6.	Chemical Engraver	Shri Sidney Soares	Post to be abolished on vacancy of the post
7.	Compositor Gr. II	Smt. Neeta Signapurkar e Lourenco and 02 posts vacant	03 posts to be abolished on vacancy of the post
8.	Compositor Gr. I	Shri Laurente Ivo de Melo & Shri Caetano F. X. J. H.S. Do Rosario	02 posts to be abolished on vacancy of the post
9.	U.D.C	Smt. Anuja A. Kudalkar & Smt. Liza Britto e Pereira	02 posts to be abolished on vacancy of the post

The expenditure towards their pay and allowances is debitable under the Budget Head; "2058—Stationery & Printing; 00; 103—Government Presses; 01—Government Printing Press (N.P); 01—Salaries" and "2058—Stationery & Printing; 0; 001—Direction & Administration; 01—Direction (N.P); 01—Salaries" Demand 20.

This issues with the approval of the High Level Empowered Committee (H.L.E.C.) constituted with the approval of the Council of Ministers in the XXth meeting held on 08-11-2017 vide Order No. 1/1/2017-Addl. Secy(PER) dated 22-11-2017 issued by Department of Personnel.

Approval of the High Level Empowered Committee (H.L.E.C.) is conveyed vide letter No. 9/54/IDCO/2019-ARD/181 dated 24-6-2019, and vide letter No. 9/16/IDCO/2018-ARD/262 dated 31-7-2019 issued by the Department of Administrative Reforms, Secretariat, Porvorim-Goa.

By order and in the name of the Governor of Goa.

Damodar B. Shanke, Director (Printing and Stationery).

Porvorim, 30th August, 2019.

Department of Social Welfare
Directorate of Social Welfare

—
Notification

51-99-2016-17-HC

In exercise of the powers conferred by sub-sections (1) and (2) of section 101 of the Rights of Persons with Disabilities Act, 2016 (Central Act No. 49 of 2016), the Government of Goa hereby makes the following rules, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Goa Rights of Persons with Disabilities Rules, 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. *Definitions.*— (1) In these rules, unless the context otherwise requires,—

(a) “Act” means the Rights of Persons with Disabilities Act, 2016 (Central Act No. 49 of 2016);

(b) “certificate” means a certificate of disability issued under clause (a) of sub-section (2) of section 58 of the Act;

(c) “Form” means a form appended to these rules.

(d) “Government” means the Government of Goa;

(e) “section” means a section of the Act;

(f) “State” means the State of Goa;

(g) “State Advisory Board” means the State Advisory Board on disability constituted under sub-section (1) of section 66 of the act.

(2) Words and expressions used herein and not defined in these rules but defined in the Act shall have the meanings respectively assigned to them in the Act.

3. *Committee for Research on Disability.*— (1) The Committee for Research on Disability to be constituted in terms of clause (ii) of sub-section (2) of section 5 of the Act shall consist of the following persons, namely:—

(i) an eminent person having vast experience in the field of science or

medicine, to be nominated by the Government —Chairperson;

(ii) nominee of the Director of Health Services not below the rank of Deputy Director, Health —Member;

(iii) five persons who are themselves be either persons with disabilities or Members of the registered organisation as defined under clause (z) of section 2, to be nominated by the Government out of which at least one representative of the registered organizations shall be a woman — Members;

(iv) The Director, Directorate of Social Welfare, shall be the Member Secretary.

(2) The Chairperson may invite any expert as a special invitee.

(3) The term of office of the nominated members shall be for a period of three years from the date on which they enter upon office, and the nominated member shall be eligible for re-nomination for one more term.

(4) One half of the members shall constitute the quorum for the meeting.

(5) The non-official member and special invitee shall be entitled for travelling allowance and daily allowance as admissible to a Group “A” officer of the Government.

4. *Application for limited guardianship, etc.*— (1) Application for limited guardianship referred to in sub-section (1) of section 14 shall be made to the designated authority in Form I hereto.

(2) Upon receipt of Application under sub-rule (1), the designated authority, after conducting such inquiry as deemed fit by it and in consultation with the District Level Committee on Disability, pass order of appointment of limited guardianship in Form II hereto.

(3) A person with disability, parent, relative or an organisation registered with Directorate of Social Welfare, may submit a complaint of abuse or neglect of a person with disability against the guardian appointed under sub-rule (2) to the District Level Committee on Disability.

Explanation.— The following acts of commission or omission shall constitute abuse or neglect on the part of the guardian, namely:—

(a) solitary confinement of person with disability in a room for longer period of time;

(b) chaining of the person with disability;

(c) beating or treating a person with disability resulting in bruises, skin or tissue damage (not due to self-injurious behaviour indulged by the persons with disabilities);

(d) sexual abuse;

(e) long deprivation of physical needs such as food, water and clothing;

(f) misappropriation or misutilisation of the property of the person with disability.

(4) The District Level Committee on Disability upon the receipt of the complaint under sub-rule (3) shall appoint a team of investigators consisting not less than three persons. The team shall consist of one representative of person with disabilities, one representative of the association of persons with Disabilities and Assistant Director of Directorate of Social Welfare dealing with Empowerment of Persons with Disabilities.

(5) The team of investigators, for investigating a complaint, shall follow such guidelines as may be specified by the Government and submit its report within a period of ten days.

(6) Upon receipt of the report under sub-rule (5), the District Level Committee on Disability shall take decision on the complaint within a period of two weeks, after giving the guardian an opportunity of being heard. If the District Level Committee on Disability is not satisfied with the explanation of the guardian, it shall take appropriate decision to safe guard the interest of the person with disability including revocation of the order passed under sub-rule (2) by recording its reasons therefore.

5. *Allowances for the members of the State Advisory Board on disability.*— A non-official member of the State Advisory Board shall be

paid an allowance of rupees one thousand five hundred for each day of the actual meeting.

6. *Notice of meeting.*— (1) The meeting of the State Advisory Board shall ordinarily be held on such dates as may be fixed by the Chairperson:

Provided that it shall meet at least once in every six months.

(2) The Chairperson shall, on the written request of not less than ten members of the State Advisory Board, call a special meeting of the Board.

(3) The Member Secretary shall give fifteen clear days notice of an ordinary meeting and five clear days' notice of a special meeting, specifying the time and the place at which such meeting is to be held and the business to be transacted thereat.

(4) The Member Secretary may give notice to all the members by delivering the same by messenger or sending it by registered post to their last known place of residence or business or by email or in such other manner as the Chairperson may, in the circumstances of the case, think fit.

(5) No member shall be entitled to bring forward for the consideration of the meeting, any matter of which he has not given ten clear days' notice to the Member Secretary, unless the Chairperson permits him to do so.

(6) The State Advisory Board may adjourn its meeting from day to day or to any particular day.

(7) Where a meeting of the State Advisory Board is adjourned from day to day, the Member Secretary shall give notice of such adjourned meeting at the place where the meeting is adjourned, if held, by messenger and it shall not be necessary to give notice of the adjourned meeting to other members.

(8) Where a meeting of the State Advisory Board is adjourned not from day to day but from the day on which the meeting is to be held to another day, notice of such meeting shall be given to all the members as provided in sub-rule (4).

7. *Presiding officer.*— The Chairperson shall preside over every meeting of the State Advisory Board and in his absence, the members present shall elect one of the members to preside over that meeting.

8. *Quorum.*— (1) One-third of the total members of the State Advisory Board shall form the quorum for any meeting.

(2) If at a time fixed for any meeting or during the course of any meeting, less than one-third of the total members are present, the Chairperson may adjourn the meeting to such hours on the following or on some other future date as he may fix.

(3) No quorum shall be necessary for such adjourned meeting.

(4) No matter, which had not been on the agenda of the ordinary or the special meeting, as the case may be, shall be discussed at adjourned meeting.

9. *Minutes.*— (1) The Member Secretary shall maintain the record containing the names of members who attended the meeting and of the proceedings at the meetings in a book to be kept for that purpose.

(2) The minutes of the previous meeting shall be read at the beginning of the every succeeding meeting, and shall be confirmed and signed by the presiding officer at such meeting.

(3) The proceedings shall be open for inspection to any member at the office of the Member Secretary during office hours.

10. *Business to be transacted at meeting.*— Except with the permission of the presiding officer, no business which is not entered in the agenda or of which notice has not been given by a member under sub-rule (5) of rule 6 shall be transacted at any meeting.

11. *Agenda for the meeting of the State Advisory Board.*— (1) The business of the meeting shall be transacted in the order in which it is entered in the agenda, unless otherwise resolved in the meeting with the permission of the presiding officer.

(2) At the beginning of the meeting or after the conclusion of the debate on a motion during the meeting, the presiding officer or a member may suggest a change in the order of business as entered in the agenda and if the Chairperson agrees, such a change shall take place.

12. *Decision by majority.*— All questions considered at a meeting of the State Advisory Board shall be decided by a majority of votes of the members present and voting and in the event of equality of votes, the Chairperson, or in his absence the member presiding at the meeting, shall have a second or casting vote.

13. *No proceeding to be invalid due to vacancy or any defect.*— No proceeding of the State Advisory Board shall be invalid by reason of existence of any vacancy in or any defect in the constitution of the Board.

14. *District Level Committee on Disability.*— The District Level Committee on Disability referred to in section 72 of the Act shall consist of the following persons, namely:—

- (i) District Collector — Chairperson;
- (ii) Civil Surgeon or Chief Medical Officer of the District Hospital —Member;
- (iii) Psychiatrist of the District Hospital —Member;
- (iv) Public Prosecutor of the District —Member;
- (v) a Representative of a registered Organization referred to in section 2(z) of the Act to be nominated by the Government —Member;
- (vi) a person with disability as defined in clauses of section 2 of the Act to be nominated by the Government —Member;
- (viii) Assistant Director of the Directorate of Social Welfare dealing with empowerment of persons with disabilities —Member Secretary;

15. *Functions of the District Level Committee.*— The District Level Committee on disability shall perform the following functions, namely:—

(a) advise the District authorities on matters relating to rehabilitation and empowerment of persons with disabilities.

(b) monitor the implementation of the provisions of the Act;

(c) assist the District authorities in implementation of schemes and programmes for empowerment of persons with disabilities;

(d) look into the complaints relating to non-implementation of the provisions of the Act by the District authorities and recommend suitable remedial measures to the concerned authority to redress such complaints;

(e) Any other functions as may be assigned by the Government from time to time.

16. *Qualification for appointment of State Commissioner.*— (1) No person shall be qualified to be appointed as a State Commissioner under sub-section (1) of section 79 of the Act unless,

(i) he/she possesses qualification as mentioned in sub-section (2) of section 79 of the Act, and he/she has special knowledge or practical experience in respect of the matters relating to rehabilitation of persons with disabilities;

(ii) he also possess the following educational qualifications and experience, namely:—

(A) Educational qualifications;

(i) *Essential:* Graduate in Social Work or Sociology or Human Rights from a recognized University.

(ii) *Desirable:* Knowledge of Law.

(B) *Experience:* At least ten years experience in a Group “A” post or equivalent level,

(i) in Central or State Government or Public Sector Undertaking or Semi Government or Autonomous Body dealing with disability related matters or social sector or

(ii) Work experience at least for a period of ten years in the capacity of a senior level functionary in a registered, State or national or international level, voluntary organization working in the field of disability or social development:

Provided that out of the total ten years experience mentioned in this sub-clause, at least three years of experience in the recent past had been in the field of empowerment of persons with disabilities.

(iii) his/her age does not exceed sixty years as on last date of receipt of applications for the said post.

17. *Appointment of the State Commissioner.*— (1) Every time, at least six months before the post of State Commissioner is due to fall vacant, an advertisement shall be published in at least two national and State level daily newspapers, having wide circulation inviting applications for the post from eligible candidates fulfilling the criteria mentioned in rule 16.

(2) A Search-cum-Selection Committee shall be constituted by the Government to recommend to it three suitable candidates for the post of the State Commissioner.

(3) The composition of the Search-cum-Selection Committee referred to in sub-rule (2) shall be such as may be decided by the Administrative Department of the Government.

(4) The persons recommended by the Search-cum-Selection Committee under sub-rule (2) shall consist of persons from amongst those who have applied in response to the advertisement made under sub-rule.

(5) The Government shall appoint one of the candidate out of the recommended persons

by the Search-cum-Selection Committee under sub-rule (2), as a State Commissioner.

18. *Term of the State Commissioner.*— (1) The State Commissioner shall be appointed on full time basis for a period of three years from the date on which he assumes office.

(2) A persons may serve as State Commissioner for a maximum of two terms, however he should not exceed sixty five years of age.

19. *Salary and allowances of the State Commissioner.*— (1) The State Commissioner shall be entitled for the salary and allowances as admissible to a Chairperson of the Goa State Commission for Scheduled Caste/ /Scheduled Tribe provided that where a State Commissioner, being a retired Government Servant or a retired employee of any institution or autonomous body funded by the Central or State Government, is in receipt of pension in respect of such previous service, the salary admissible to him under these rules shall be fifty per cent of the salary specified above.

20. *Other terms and conditions of service of the State Commissioner.*— The other terms and conditions of service of State Commissioner shall be as specified below, namely:—

(a) *Leave:* The State Commissioner shall be entitled to such leave as is admissible to Group “A” officer of the Government.

(b) *Leave Travel Concession:* The State Commissioner shall be entitled to such Leave Travel Concession as is admissible to Group “A” officer of the Government.

(c) *Medical Benefits:* The State Commissioner shall be entitled to such medical benefits as is admissible to Group “A” officer of the Government.

(d) *Personal Staff:* The State Commissioner shall be entitled to have personal staff as decided by Government from time to time.

21. *Resignation and removal.*— (1) The State Commissioner may, by notice in writing, under his hand, addressed to the Government, resign from his post.

(2) The Government shall remove the State Commissioner from his Office, if he;

(a) becomes an undischarged insolvent; or

(b) engages himself during his term of office in any paid employment or activity outside the duties of his office; or

(c) is convicted and sentenced to imprisonment for an offense which in the opinion of the Government involves moral turpitude; or

(d) is in the opinion of the Government, unfit to continue in office by reason of infirmity of mind or body or serious default in the performance of his functions as laid down in the Act; or

(e) without obtaining leave of absence from the Government remains absent from duty for a consecutive period of fifteen days or more; or

(f) has, in the opinion of the Government, so abused the position of the State Commissioner as to render his continuance in the office detrimental to the interest of persons with disabilities:

Provided that the procedure, to be followed for removal of a Group “A” officer of the Government shall, mutatis mutandis, apply for removal of the State Commissioner.

(3) The Government may suspend a State Commissioner, in respect of whom proceedings for removal has been commenced in accordance with sub-rule (2), pending conclusion of such proceedings.

22. *Residuary provision.*— The conditions of service of the State Commissioner, in respect of which no express provision has been made in these rules, shall be governed by the rules and orders for the time being applicable to the Group “A” post of the Government.

23. *Advisory Committee to assist the State Commissioner.*— (1) An Advisory Committee referred to in sub-section (7) of section 79 of the Act, shall consist of five experts to represent each of the five groups of specified disabilities mentioned in the Schedule to the Act amongst which at least two members shall be women.

(2) The State Commissioner may invite subject or domain expert as per the need who shall assist him in meeting or hearing and in preparation of the report.

(3) The tenure of the members of the Advisory Committee shall be for a period of three years and the members shall not be eligible for re-nomination.

(4) The non-official members of the Advisory Committee shall be paid an allowance of Rs. 1500 for each day of the actual meeting.

24. *Submission of Annual Report.*— (1) The State Commissioner, shall as soon as possible, after the end of the financial year but not later than the 30th day of September in the next year ensuing prepare and submit to the Government, an annual report giving a complete account of his activities during the said financial year in Form III hereto.

(2) In particular, the annual report referred to in sub-rule (1) shall contain information in respect of each of the following matters, namely:—

(a) names of its officers and staff and a chart showing the organisational set up;

(b) the functions and powers which the State Commissioner has been empowered under sections 80 and 82 of the Act and the highlights of the performance in this regard;

(c) the main recommendations made by the State Commissioner;

(d) the progress made in the implementation of the Act; and

(e) any other matter deemed appropriate for inclusion by the State Commissioner or

specified by the Government from time to time.

25. *Management of State Fund.*— (1) There shall be a governing body consisting of following members to manage the State Fund, namely:—

(a) Secretary (Social Welfare) — Chairperson;

(b) Additional Secretary (Finance) — Member;

(c) Director of Higher Education — Member;

(d) Director of Health —Member.

(e) two persons representing different types of disabilities to be nominated by the Government, by rotation — Members;

(f) Director of Social Welfare — Convener and Chief Executive Officer.

(2) The governing body shall meet as often as necessary, but at least once in every financial year.

(3) The nominated members shall hold office for not more than three years.

(4) No member of the governing body shall be a beneficiary of the State Fund during the period such member holds office.

(5) The nominated non-official members shall be eligible for payment of travelling allowance and daily allowance as admissible to a Group 'A' Officers of the Government for attending the meetings of the governing body.

(6) No person shall be nominated under clause (e) of sub-rule (1) as a member of the governing body if he—

(a) is, or has been, convicted of an offence, which in the opinion of the Government, involves moral turpitude; or

(b) is, or at any time has been, adjudicated as an insolvent.

26. *Constitution of the State Fund.*— (1) The amount available under State Fund for persons

with disabilities, as on the date of the commencement of the Act, shall form the State Fund.

(2) All monies belonging to the State Fund shall be deposited in such bank or invested in such manner as the governing body, may, subject to the general guidelines of the State Government, decide.

(3) The State Fund shall be invested in such manner as may be decided by the governing body.

(4) The State Fund shall be utilized for the following purposes, namely:—

(a) financial assistance in the areas which are not specifically covered under any scheme and programme of the Government or are not adequately funded under any scheme or programme of the Government;

(b) implementation of the provisions of the Act;

(c) administrative and other expenses of the State Fund, as may be required to be incurred by or under the Act; and

(d) such other purposes as may be decided by the governing body.

(5) Every proposal of expenditure shall be placed before the governing body for its approval.

(6) The governing body may appoint secretarial staff including accountants, with such terms and conditions, as it may think appropriate, to look after the management and utilisation of the State Fund.

(7) Regular and proper accounts shall be kept of all money and properties and of income and expenditure and other relevant records of the State Funds in the appropriate form as per the rules for maintaining accounts followed by the State Government and shall be audited by a firm of Chartered Accountants or any other recognized authorities as may be

appointed by the Governing Body and such Chartered Account or authorities shall also certify the expenditure from the State Fund has been correctly incurred in accordance with the provisions of the Act.

27. *Budget.*— The Chief Executive Officer of the State Fund shall prepare the budget for incurring expenditure under the State Fund for each financial year showing the estimated receipt and expenditure of the State Fund, in January every year and shall place the same for consideration of the governing body.

28. *Application for, certificate of registration, etc.*— (1) An application for a certificate of registration referred in sub-section (1) of section 51 of the Act shall be made in Form IV hereto.

(2) Such application shall be accompanied with,—

(a) documentary evidence of work in the area of disability;

(b) the Constitution or bye laws or regulations governing the institution;

(c) audited statement and details of grants received in the last three years, preceding the date of application in case of renewal of the registration.

(d) a statement regarding total number of persons employed in the Institution along with their respective duties;

(e) the number of professionals employed in the institution;

(f) a statement regarding qualifications of the professionals employed by the institution; and

(g) the proof of area of operation of the institution.

29. *Requirements for registration.*— (1) No certificate of registration shall be granted to the applicant if the institution,—

(a) is running to profit any individual or a body of individuals;

(b) has not employed professionals registered with the Rehabilitation Council of India to cater to the special needs of children with disabilities in case of Special Schools and organization working for rehabilitation of Persons with disabilities;

(c) do not have adequate teaching and learning material for the persons with disabilities; and

(d) has not submitted its audited accounts and annual reports of last three years with the competent authority in case of renewal of registration.

(2) The certificate of registration, unless revoked under section 52 of the Act, shall remain in force for the period of five years from the date on which it is granted or renewed.

(3) An application for the renewal of certificate of registration shall be made in the same manner as the application for grant of certificate under sub-rule (1) accompanied with the previous certificate of registration and a statement that the applicant is applying for renewal of the certificate so accompanied.

(4) Application for renewal of certificate of registration shall be made before 60 days of the expiry of the validity of such certificate:

Provided that the competent authority may consider application for the renewal of certificate of registration after 60 days but not later than 120 days, if he is satisfied that sufficient reasons has been provided for such delay.

(5) If the application for renewal of certificate of registration is made before its expiry as specified in the proviso to sub-rule (4), the certificate of registration shall continue to be in force until orders are passed on the application and the certificate of registration shall be deemed to have expired if application for its renewal is not made within sixty days as specified in the sub-rule (4).

(6) Every application made under sub-rule (1) or sub-rule (4), in which the competent authority referred to in sub-section (1) of section 51 of the Act, is satisfied that the requirements for grant of certificate of registration under the Act and these rules have been complied with, shall be disposed of by it within a period of ninety days thereafter and certificate of registration shall be issued in Form V hereto.

(7) Before issuing the Certificate of Registration or Renewal of Certificate to the institution applied under section 51 of the Act, the Gazetted Officer of the State Government Department dealing with the Empowerment of Persons with Disability should inspect the institution and certify that the institutions is functioning satisfactory as per the rules and regulation laid down in the constitution or bye-laws of the said institution and that the institution is not involved in malafide and corrupt practices.

30. *Appeals.*— (1) Appeal under sub-section (1) of section 53, shall be preferred within a period of three months from the date of order of the competent authority under section 51 or 52.

(2) Appeal under sub-section (1) of section 59 shall be preferred within a period of three month from the date of decision of the certifying authority.

31. *Remuneration to Special Public Prosecutor.*— The fees or remuneration to be paid to the Special Public Prosecutor shall be at par with the fees or remuneration to be payable to the Special Public Prosecutor appointed by the Government under the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989 (Act No. 33 of 1989).

By order and in the name of the Governor of Goa.

Parag Nagarcenkar, Director & ex officio Jt. Secretary (SW).

Panaji, 28th August, 2019.

FORM – I

[See rule 4 (i)]

Form of application by a person with disability, parent, relative/registered organization for appointment of limited guardian

From

Date:

To

The Designated authority

Sir, Madam,

..... is a person with disability and require a limited guardian to take legally binding decisions regarding I /We hereby request that be appointed as limited guardian of the said for purpose for a period of

We furnish here under further details and request early decision.

1. Particulars of the person with disability

1. Name of the Person with disability
2. Complete postal address
3. Age
4. Male/female
5. Type of disability and percentage of disability
(Xerox copy to be enclosed)
6. ID card No./UDID No. (Xerox copy to be enclosed)
7. Aadhar Card No. (Xerox copy to be enclosed)
8. Contact No.

2. Particulars of the applicant

1. Name of the applicant
2. Complete postal address
3. Age
4. Male/female
5. Relationship with person with disability
6. Type of disability and percentage of disability of person with disability (Xerox copy to be enclosed)
7. Aadhar Card No. of the applicant
(Xerox copy to be enclosed)
8. Contact No.

3. Particulars of the person or registered organization proposed to be appointed as limited guardian.

1. Name
2. postal address
3. Age
4. Male/female
5. Relationship with person with disability
6. Details of registration, in case of registered organisation
7. Contact Phone No.
 - i. Landline
 - ii. Mobile
8. Purpose for which limited guardianship is required
(please attach documents if any)
9. Period for which the support of limited guardianship is required

10. Details of situation if any which warrants limited guardianship (please describe)

Consent of the person proposed to be appointed as limited guardian

I/We hereby agree to be the limited guardian of for a period of and discharge my obligation with due diligence.

Signature of the Applicant/Person with Disability

Signature of the proposed limited guardian

FORM II

[See rule 4(2)]

ORDER

I Mr/Mrs _____, the Designated Authority, _____ District having considered the application made by _____ hereby appoint _____ as limited guardian for Mr/Ms _____ (name of the person with disability) for a period of _____ for the purpose of taking legally binding decisions regarding _____. The obligations of limited guardian shall be as listed below.

Joint photo of limited guardian and person with disability

Place:
Date:

Signature of Designated authority
Stamp/Seal

FORM - III

Format of an Annual Report to be submitted by the State Commissioner for Persons with Disabilities to Government

[See rule 24(1)]

- I. Names of its officers and staff and a chart showing the organisational set up;
- II. The progress made in the implementation of the Act:

- 1. State:
- 2. Population of Persons with Disabilities:
- 3. The population %
- 4. Number of Districts and Blocks in the State:
- 5. Whether Medical Authorities have been notified for issuance of Disability Certificates in each District and PHC/CHC of the State:
- 6. Number of Districts and Primary Health Centers/Community Health Centers where Medical Authority has not been constituted:

7. Total number of Disability Certificates issued in the State:

8. Number of Disability Certificates issued during the Financial Year
(i.e. 01.04.—31.03.-):

9. State Advisory Board (Section 66)

(a) As per Right of Persons with Disabilities Act, 2016 section 66(1) whether State Advisory Board (SAB) has been constitute or not?:

(i) The number of meetings held in the financial year?

10. Action taken for Prevention and Early Detection of Disabilities

(i) Where any surveys undertaken for detecting causes of occurrence of disabilities? If yes, when and where?

(ii) Number of districts covered?

(iii) Whether all children are being screened for identifying at risk cases?

(iv) If not, action taken to this effect?

(v) Measures taken to prevent disabilities?

(vi) Number of persons benefited in the State(District/Block wise): NIL

(vii) What action is being taken for creating awareness on health, hygiene, sanitation:

(viii) Whether staffs at Primary Health Centres are trained on prevention and early detection of disabilities?

(ix) What measures or prenatal, para-natal, post-natal care of mother and child are being taken?

11. Education:

(i) Total number of children with disabilities upto 18 years of age in the State:

(ii) Number of disabled children upto 18 years of age studying in schools:

	Blind/Low Vision	Loco motor Disabled	Mentally Intellectual	Speech & Hearing Impaired	Other disabilities (Specific)
	In Regular School In Special School	In Regular School In Special School	In Regular School In Special School	In Regular School In Special School	In Regular School In Special School
Number					

(iii) Whether free education for children with disabilities is available in the State:

(iv) Have instructions been issued not to deny admission to children with disabilities in mainstream schools? If not, the reason thereof?

(v) Number of Government schools in which both disabled and non-disabled children are studying:

(vi) Number of special schools in the State:

(a) Government:

(b) Government Aided:

(c) Private:

- (xxxii) Whether curriculum has been restructured to suit the children with disabilities?
• If not, reasons thereof and measures/action taken?
- (xxxiii) Whether curriculum of one language option for hearing impaired children has been effected?
• If not, reasons thereof and action taken to this effect?
- (xxxiv) Number of schools that provide free transport facility or financial assistance for the same to the disabled children:
- (xxxv) Whether provisions have been made appropriate placement of Children with Disabilities in the school/class? If yes, please give details thereof?
- (xxxvi) Whether the guidelines for conducting written examination guidelines issued by Ministry of Social Justice & Empowerment vide OM No. 34-02/2015-DO-HI Dated: the 29th August, 2018 are implemented in institutions coming under the authority of this state? If yes, please provide the status? If not, what are the reasons thereof?
- (xxxvii) Amount of extra time per hour of written examination allowed to students with disabilities in school/university exams and State Selection Board Exams:
- (xxxviii) Whether the services of scribe/writer to children with blindness/low vision and other children with disabilities are being ensured?

12. Employment

- (i) Has the State adopted list of posts/jobs identified for persons with disabilities by Government of India from time to time? Yes/No.

Or

- (ii) Has the State Govt. identified the posts for persons with disabilities in different Groups viz Group 'A', Group 'B', Group 'C' and Group 'D'. Please indicate following details:

Number of posts identified:

	OH	VH	HH	Total
Group 'A'				
Group 'B'				
Group 'C'				
Group 'D'				
Total				

- (iii) If the posts have not yet been identified, please indicate the time frame and steps taken:
- (iv) Whether Special Recruitment Drive is being conducted to fill the backlog vacancies? If yes, please provide the time frame fixed. If not, reasons thereof.
- (v) Whether procedure for implementation of minimum 4% vacancies under section 34 of the Act has been prescribed and circulated? If not, reasons and action initiated in this regard.
- (vi) Whether the concerned officials of the State Government & its Undertakings etc. have been given training on implementation?
- (vii) Whether the details of information/returns are being obtained from the employer in every establishment regarding the occurrence of vacancies for persons with disabilities? Whether any form for furnishing the information/returns has been prescribed? Whether any time interval has been prescribed for furnishing the information/returns to Special Employment Exchange?
- (viii) Number and addresses of Special Employment Exchanges in the State:

- (ix) Number of Districts without Special Employment Exchange:
- (x) Number of persons with disabilities registered with Special Employment Exchanges. Year upto which persons with disabilities have been given placement:
- (xi) Please provide the details of unfilled vacancies in all the establishments in Group A, B, C & D posts which have been carried forward due to non-availability of a suitable Person with Disabilities. Please provide the details of vacancies reserved for Person with Disabilities in all the establishments which were filled by persons other than Person with Disabilities.
- (xii) Whether all the departments are notifying vacancies to Special Employment Exchanges?
- (xiii) Details of implementation of reservation:

Group	Number of sanctioned posts		Number of total vacancies filled up since 1996		Number of Person with Disabilities appointed since 1996				Backlog of vacancies				Action plan for clearing backlog
	Identified	Unidentified	In Identified post	In Unidentified post	OH	VH	HH	Other disability	OH	VH	HH	Other disability	
A													
B													
C													
D													
Total													

- (xiv) Whether orders/schemes under section 37 have been issued/formulated for arrangements regarding:
 - (a) Training and welfare of Person with Disabilities: Yes/No
 - (b) Relaxation of upper age limit: Yes/No
 - (c) Regulating employment: Yes/No
 - (d) Health and safety measures and creation of barrier free environment at work place: Yes/No
- (xv) Whether all Government educational institutions and other educational institutions receiving aid from the Government reserve at least 5% seats for persons with disabilities as mandated in Section 32?
- (xvi) Whether at least 5% reservation for persons with disabilities is being ensured in all poverty alleviation schemes, if yes please indicate.

Name of the Scheme(s)	Total Beneficiaries	No. of beneficiaries with disabilities
-----------------------	---------------------	--

- (xvii) What action has been taken by State Government to make public transport and public places/buildings accessible to Person with Disabilities?
- (xviii) Whether any incentives are being provided to employers (public/private) for employing at least 5% Person with Disabilities? Please give details.

13. Affirmative Action

- (i) Indicate the schemes for providing aids and appliances to persons with disabilities being implemented by State Government, other than the schemes of Central Government.
- (ii) Number of persons with disabilities provided with aids and appliances free of cost or with concession during the financial year:—————
- (iii) Please mention the item for which there are schemes for preferential allotment of land at concessional rates to persons with disabilities and indicate important features:-

ITEM	DETAILS
(a) House	-
(b) Setting up business	-
(c) Setting up of special recreation centres	-
(d) Establishment of special schools	-
(e) Establishment of research centre	-
(f) Establishment of factories with entrepreneurs with disabilities	-
(iv) The number of persons with disabilities allotted the land under the above schemes:	-

14. Non-discrimination

- (i) Number of buses/vessels accessible to Person with Disabilities in the State:
- (ii) Number of Auditory Signals at traffic lights in the State:
- (iii) Status of accessible roads and pavements in the State:
- (iv) Please indicate whether instructions have been issued for causing curbs, cut and slopes during construction of roads and its implementation is being insured?
- (v) Please indicate whether instructions have been issued for engagement on the surface of the zebra crossing during construction of roads and its implementation is being insured?
- (vi) Please indicate whether the symbols for disability are being used?
- (vii) Please indicate whether warning signals at appropriate places are being installed?
- (viii) Number of Access Audits conducted so far and during last financial year:
- (ix) Number of persons trained in Access Audit:
- (x) Number of buildings/public places audited:
- (xi) Number of buildings/public places made accessible:
- (xii) Whether training on Accessibility Audit and on creation of barrier free environment is being imparted? If yes, the number persons trained. Please enclosed list of trained persons with the contact details available. If this has not been updated, indicate the action plan to do it.
- (xiii) Whether instructions for ensuring barrier free environment have been issued?
- (xiv) Whether Nodal Officers has been appointed in each district for the purpose of ensuring barrier free features in all the constructions?
- (xv) Please indicate whether the provision of section 20 is being implemented?
- (xvi) Please provide the details of instructions issued for ensuring compliance of the provisions mentioned in section 20.
- (xvii) Number of instances of violation of section 20 in the State and action taken thereon:

15. Research and Manpower Development (Section 28):

(i) Whether any research programs have been sponsored so far? If yes, brief details thereof:

(ii) Funds allocated for Research & manpower Development under Section 28:

(a) Total funds allocated so far :

(b) Funds allocated during _____ :

16. Recognition of institutions for Person with Disabilities

(i) Whether competent authority under Section 49 has been appointed? If yes, the designation, address, telephone, e-mail, etc. of such authority:

(ii) Number of institutions issued registration in the State so far:

17. Institution for Persons with Severe Disabilities

(i) Whether any institution(s) has/have been established and is/are being maintained for persons with severe disabilities (80% or more disability)? If yes, the number, addresses of such institutions:

18. Commissioners for Persons with Disabilities

(i) Whether the State Commissioner for Person with Disabilities has independent or additional charge? (Please indicate name, full address, telephone, mobile, fax, e-mail etc.):

(ii) Details of officers and staff provided to assist State Commissioner along with other essential infrastructural facilities:

(iii) Grant-in-aid disbursed by State Government to NGOs working for persons with disabilities during last financial year:

(iv) Number of inspections carried out by the Office of Commissioner, Disabilities for monitoring of funds during last three financial years:

Year _____ : Number of inspections- _____

Year _____ : Number of inspections _____

Year _____ : Number of inspections- _____

(v) Summary of initiatives taken by the State for successful implementation of the PWD Act so far and major achievements:

(vi) Cases handled during last financial year:

a. Number of complaints filed by the complainants before State Commissioner:

b. Number of cases taken up by the State Commissioner on his own motion (suo motu):

c. Total number of cases:

d. Number of cases disposed off with directions and positive outcome:

e. Number of cases where compliance of directions have been received:

f. Number of cases pending:

(vii) Details of preparation of Annual Reports of last three financial years and its laying before the State Legislature:

Year	Status of Preparation	Laying it before State Legislature
------	-----------------------	------------------------------------

19. Social Security and other scheme

Schemes for Persons with Disabilities

Sl. No.	Schemes	Funds Allocated	No. of Beneficiaries
1.	Educational Scholarships:		
2.	Assistance: Educational Support Materials		

-
3. Economic Rehabilitation
 4. Marriage Incentive
 5. Disability Pension
 6. Unemployment Allowance
 7. Insurance for Employees with Disabilities
 8. Aids and Appliances
 9. Grant-in-Aid to Voluntary Organisations
 10. Human Resource Development
 11. Infrastructure Development
 12. Grant-in-aid to Government Institutions
 13. Transport Subsidies
 14. Any other scheme
-

20. Miscellaneous

- (i) Please indicate whether Medical Authorities have been notified in:

All PHCs:

All CHCs:

All District Hospitals:

All Civil Hospitals:

All Medical Colleges/Institutions:

- (ii) Whether state has framed a state policy for persons with disabilities? If yes, please provide a copy of the same. If no, what is the current status of it?
- (iii) Whether building bye-laws has been amended? If not, what are the reasons thereof?
- (iv) Whether free/concessional bus passes are allowed to persons with disabilities (Please indicate the number of beneficiaries in each category during the last financial year):

Visually impaired: _____, Persons with Locomotor Disability: _____

Deaf and Hard of Hearing. _____ Intellectual Disability _____

II. The functions which the State Commissioner has been empowered under sections 80 and 82 of the Act and the highlights of the performance in this regard:

1. _____
2. _____
3. _____

III. Recommendations made by the State Commissioner:

1. _____
2. _____
3. _____

IV. Any other matter deemed appropriate for inclusion by the State Commissioner or specified by the Government from time to time.

Signature

Date:

State Commissioner for Person With Disabilities

FORM IV**Application for a Certificate of Registration/Renewal**

[See rule 28(1)]

(1) Name of applicant and his address:- _____

(2) Institution in respect of which application is made:

(a) Name _____

(b) Address (Office/Project) _____

(c) Phone/Fax/Telex (Office) _____ (Project)

(3) (i) Name of the Act under which the institution is already registered: _____

(ii) Registration No. and date of registration: _____

(4) Memorandum of Association and Bye-laws of the Institution:

(Please attach a photocopy)

(5) Name, address, occupation and other particulars of the members of the Board of Management / Governing Body of the institution:

(6) Present Activities of the institution: _____

(7) Present membership strength and categorization of the institution.

List of documents to be attached:

(a) A copy of the annual report for the previous year.

(b) Audited statement of account duly certified by a Chartered Accountant for the last two years.

(i) Receipt and Payment Account (by Chartered Accountant for the last two years).

(ii) Income and Expenditure Account (by Chartered Accountant for the last two years).

(iii) Balance sheet for the last two years (by Chartered Accountant for last two years).

(c) Details of staff employed by the institution.

(d) Details of beneficiaries to be covered by the _____ of the Institution.

(e) If hostel is maintained, then number of hostellers.

(f) Other terms, if any

(g) Whether the institution is located on its own/rented building (Necessary evidence to be attached).

Signature of the Applicant

Name:

Designation:

Address:

Date:

Office Stamp

FORM V

CERTIFICATE OF REGISTRATION

[See rule 29(6)]

(NAME OF THE ORGANISATION) based at _____ (Address of the Organisation)—(Status of the organisation) established on _____ is a _____

(Nature of the organization) have applied for registration of the Organisation vide his application No. —

This is to certify that the Organization mentioned above has been registered at Sr. No. _____ in the register maintained for the purpose.

This certificate is issued as required by sub-section (2) of section 51 of The Rights of Persons with Disabilities Act, 2016 on the following conditions:—

1. This certificate is valid for a period of three years as per rule 29(6) the Goa Rights of Persons with Disabilities Rules, 2018 unless revoked during this period as per section 52 of the Act.

2. Application for granting renewal of a certificate of registration should be submitted to this office two months in advance before the expiry of the period of validity.

3. The Institution/organisation shall provide barrier free access to the Person with Disabilities.

5. The Management should appoint not less than four percentage of the total number of vacancies in the cadre strength in each group of posts meant to filled with persons with bench mark conditions as per section 34 (1) of the RPwD Act, 2016.

6. This certificate should be displayed by the institution in a conspicuous place.

7. Necessary fire safety facilities should be properly installed at the appropriate scale as indicated by the Fire and Emergency Service Department.

8. The Institution is subjected to inspection by the inspection authorities under the Act/Rules and by the persons/officers authorized by the State Government.

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Printed and Published by the Director, Printing & Stationery,
Government Printing Press,
Mahatma Gandhi Road, Panaji-Goa 403 001.

PRICE – Rs. 26.00

PRINTED AT THE GOVERNMENT PRINTING PRESS, PANAJI-GOA—194/160—9/2019.